

Northern Arizona University, Flagstaff, AZ

UPWARD BOUND MATH & SCIENCE

HIRING SUMMER INSTRUCTORS

\$2,500 FOR 6-WEEK PROGRAM
JUNE 14TH- JULY 23RD, 2021

Synchronous classes every week:
Mondays, Wednesdays, and Fridays
12:00 pm- 2:00 pm

Summer program is all virtual.
Online/remote work only



**Email your resume &
cover letter to
UBMS@nau.edu**

2021 Upward Bound Math & Science Instructors

Location: Online

Employment Dates: Begin ASAP and continue through Friday, July 23rd, 2021

Onboarding/NAU HR hiring processes: 3-4 days after start date on your own time

Curriculum planning: Start date to Friday, June 11th

Holidays: There will not be any classes held on July, 5th

Training: Staff Orientation & Training Week: evenings of Tuesday, June 1st- June 4th (dates tentative)

Teaching: First day of instruction will be Monday, June 14th and the last day of instruction will be

Thursday, July 22nd. Classes are Monday thru Friday, no weekend instruction.

Program Events: Three dates outside of instruction days

- o Summer Program Student Orientation & Family Welcome: Sunday, June 6th
- o Summer Program Graduation Celebration: Friday, July 23rd
- o Summer Program Staff Debrief Meeting: date to be determined

Compensation:

- \$2,500 stipend paychecks disbursed bi-weekly after employment date through the NAU payroll system

Minimum Qualifications:

- Commitment to teaching culturally diverse students and experience doing so
- Secondary or elementary certification, B.S., M.A., or enrolled in graduate work for a similar degree
- Knowledge of best teaching practices for high school students

Preferred Qualifications:

- 3-5 years of secondary teaching experience
- Experience teaching environmental science, political science, humanities and/or has research experience

Program Philosophy:

UBMS is a federally funded program that helps first-generation, low-income students thrive in high school and successfully transition to college. We work with (5) area high schools, Tuba City HS, Monument Valley HS, Many Farms HS, Holbrook HS and Coconino HS. During the school year, UBMS provides support services to program students. Student then participate in a summer program to deepen their academic skills.

During this summer's program, we will provide students a STEM symposium that blends together biology, chemistry and physics into a science literacy class focused on water. Students will also attend math classes that are supported and staffed by Peak Performance, a NAU math department, as well as advising, and counseling classes. As staff, we ask everyone to provide a supportive classroom environment where students can grow emotionally and academically. We are hiring several instructors to lead our STEM water symposium this summer.

Responsibilities:

1) Teaching

- Symposium instructors will co-lead a two-week long unit for about 45 high school students themed around water, then assist with teaching the other 4 weeks.